



GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO
MINISTRY OF TRADE AND INDUSTRY

Career Opportunity

MANAGER, TRADE FACILITATION OFFICE (CUBA)

JOB SUMMARY

The person engaged will be responsible for the management of the trade facilitation office in Cuba on behalf of the Government of Trinidad and Tobago and in the facilitation and promotion of trade and investment with Cuba

MAIN RESPONSIBILITIES

- Represents Trinidad and Tobago business enterprises in Cuba
- Facilitates the negotiation of contracts on behalf of Trinidad and Tobago business enterprises seeking to enter the Cuban market.
- Promotes Trinidad and Tobago business opportunities
- Conducts Market Intelligence in Cuban market
- Identifies trade opportunities for local businesses
- Manages the Trade Facilitation Office in Cuba

TRAINING AND EXPERIENCE

- A first degree in Business Management, Economics or Marketing.
- A Masters degree in Business Management, Economics or Marketing.
- Knowledge of International Trade
- Fluent in English and Spanish with the ability to read and write both languages
- Knowledge of Cuban culture, business law and practices
- A minimum of five (5) years business experience working in a Senior managerial position

THE SUCCESSFUL CANDIDATE MUST:

- Be a dynamic individual with strong interpersonal skills
- Possess excellent verbal and written communication skills
- Possess negotiation skills
- Be proficient in Microsoft Office Suite

TERMS AND CONDITIONS OF EMPLOYMENT

Salary and other Terms and Conditions of Employment are to be negotiated with the Chief Personnel Officer, Personnel Department

Submit your Curriculum Vitae, giving details of qualifications and experience to:
Permanent Secretary (Ag.), Ministry of Trade and Industry
Level 11, Nicholas Tower, 63-65 Independence Square, Port-of-Spain
Attention: Human Resource Manager

Deadline for receipt of applications:

Wednesday 03 May, 2017 by 4:00pm