

Annual Procurement Plan View

Ministry of Trade and Industry (MTI)

Strategic Procurement Outlook

The Ministry of Trade and Industry (MTI) is the official public sector agency responsible for leading and overseeing implementation of government policy for business development, trade, investment and consumer empowerment. Its current portfolio responsibilities are listed in the Trinidad and Tobago Gazette of September 23, 2015.

The Ministry of Trade and Industry (MTI) is mandated to expand exports, particularly in the non-energy sector; facilitate and attract investment; develop globally competitive businesses to contribute to sustainable growth and diversification and ensure consumer empowerment.

The MTI structure is designed to allow for strategy delivery, efficient processes and the achievement of planned outcomes. The structure comprises:

1. Minister's Office
2. Office of the Permanent Secretary
3. Directorates - Trade, Business Development, Investment, Policy and Strategy, and Consumer Affairs
4. Support Units
5. State Agencies

In an effort to promote good governance, namely accountability, transparency, integrity, value for money, and public confidence, according to Act 1 of 2015 Section 5(1), the MTI hereby publicizes its listing of goods, and services inclusive of contracts for consultancy service for the period July 2017 to September 2017.

IMPORTANT: All Planned Procurements are subject to revision, withdrawal or cancellation. Information about Planned Procurements is provided for planning purposes only and it does not represent a solicitation or constitute a request for proposal, nor is it a commitment by the Government to purchase the described property or services.

Planned Procurement(s)

Agency Reference	Description	Category	Estimated Date of Approach to Market	Status	Contact	Last Updated
MTI 01 - CSU	Provision of Copy Paper to the Ministry of Trade and Industry	Paper Supplies	Quarter 4 2016/2017			
MTI 02 - CSU	Provision of Stationery to the Ministry of Trade and Industry	Office Supplies & Equipment	Quarter 4 2016/2017			
MTI 03 - CSU	Provision of Office Supplies to the Ministry of Trade and Industry	Office Supplies & Equipment	Quarter 4 2016/2017			
MTI 04 - ICT	Provision of Computer Supplies to the Ministry of Trade and Industry	Information Technology	Quarter 4 2016/2017			
MTI 05 - ICT	Provision of Computer Equipment to the Ministry of Trade and Industry	Information Technology	Quarter 4 2016/2017			
MTI 06 - ICT	Provision of Computer Software to the Ministry of Trade and Industry	Information Technology	Quarter 4 2016/2017			
MTI 07 - CSU	Provision of Minor Office Equipment to the Ministry of Trade and Industry	Office Supplies & Equipment	Quarter 4 2016/2017			
MTI 08 - CSU	Provision of Office Furniture to the Ministry of Trade and Industry	Furnishings	Quarter 4 2016/2017			
MTI 09 - CSU	Provision of Food Stuff to the Ministry of Trade and Industry	Hospitality	Quarter 4 2016/2017			
MTI 10 - CSU	Provision of Cleaning Materials to the Ministry of Trade and Industry	Cleaning	Quarter 4 2016/2017			
MTI 11 - CSU	Provision of Pharmaceuticals to the Ministry of Trade and Industry	Medical & Healthcare	Quarter 4 2016/2017			
MTI 12 - CSU	Provision of Storage Facilities to the Ministry of Trade and Industry	Property Management	Quarter 1 2017/2018			
MTI 13 - CSU	Provision of Professional Security Services to the Ministry of Trade and Industry	Property Management	Quarter 1 2017/2018			
MTI 14 - CSU	Provision of Janitorial Services to the Ministry of Trade and Industry	Cleaning	Quarter 4 2017/2018			
MTI 15 - CSU	Contract for the laundering of Linens	Cleaning	Quarter 4 2016/2017			

Agency Reference	Description	Category	Estimated Date of Approach to Market	Status	Contact	Last Updated
MTI 16 - CSU	Contract for the Servicing of Gym Equipment for the Ministry of Trade and Industry	Property Management	Quarter 4 2016/2017			
MTI 17 - CSU	Contract for the Maintenance of Office Equipment in the Ministry of Trade and Industry	Property Management	Quarter 4 2016/2017			
MTI 18 - CC&EMU	Provision and Supply of Publishing and Printing Services	Advertising & Media Services	Quarter 4 2016/2017			
MTI 19 - CC&EMU	Provision of Media Monitoring Services	Advertising & Media Services	Quarter 4 2016/2017			
MTI 20 - CC&EMU	Supply of Promotional Materials for the Ministry of Trade and Industry	Advertising & Media Services	Quarter 4 2016/2017			
MTI 21 - CC&EMU	Supply of Photography Services	Advertising & Media Services	Quarter 4 2016/2017			
MTI 22 - CC&EMU	Provision of Artwork and Signage	Advertising & Media Services	Quarter 4 2016/2017			
MTI 23 - ICT	Contract for Cabling and Data Communications Installation	Electrical & Cabling	Quarter 4 2016/2017			
MTI 24 - CSU	Provision of Auction Services for the Disposal of Unusable assets	Equipment Disposal	Quarter 1 2017/2018			
MTI 25 - CC&EMU	Provision of Conferencing Facilities	Event management	Quarter 4 2016/2017			
MTI 26 - CC&EMU	Provision of Catering Services	Event management	Quarter 4 2016/2017			
MTI 27 - CSU	Provision of Health and Safety Training	Health & Safety Management	Quarter 4 2016/2017			
MTI 28 - CSU	Supply and Rental of Plants to the Ministry of Trade and Industry	Furnishings	Quarter 1 2017/2018			
MTI 29 - ICT	Contract for the development and supply of a Document and Records Management System	Information Technology	Quarter 4 2016/2017			
MTI 30 - ICT	Contract for Imaging and Scanning of documents	Information Technology	Quarter 4 2016/2017			
MTI 31 - HRU	Provision of Employee Assistance Programmes	Medical & Healthcare	Quarter 4 2016/2017			
MTI 32 - CC&EMU	Provision of Web Development and Web Hosting Services	Marketing	Quarter 4 2016/2017			

Agency Reference	Description	Category	Estimated Date of Approach to Market	Status	Contact	Last Updated
MTI 33 - HRU	Contract for the Provision of Training Programmes for Staff Development throughout the MTI	Training & Development	Quarter 4 2016/2017			