



Government of the Republic of Trinidad and Tobago

Ministry of Trade and Industry

DRAFT RESPONSE TO QUESTIONS FOR CLARIFICATION

Consultancy for the Provision of Human Resource and Industrial Relations Services for the Establishment of a Single Trade and Investment Promotion Agency for Trinidad and Tobago

ISSUED 9 JUNE 2022

- 1. Kindly advise whether the proposed institution has already been established by law and whether officers (members of the Board and staff) have already been appointed.**

The Ministry of Trade and Industry is in the process of completing the legal establishment of the proposed institution. Upon completion of this process the Board will be appointed. It should be noted that staff of the proposed institution have not been appointed.

- 2. The [organization] does not have “Auditor’s report together with audited financial statements made in accordance with approved standards for the last two (2) years”, will the Letter of Comfort certifying the Bidder is in good financial standing suffice for the submission?**

The Letter of Comfort will suffice for the submission and should be accompanied by an indication of when the Auditor’s report would be submitted and/or why same has not been completed.

- 3. What is the updated expected timeline for start of the project? The RFP indicates Q2 of 2022, but this is not feasible with current dates of submission of proposals.**

It is expected that the project will begin as soon as contract negotiations are completed with the selected bidder.

- 4. Is it expected that this project is completed prior to the change management project also issued at this time?**

It is expected that both consultancies would begin around the same time and would run concurrently. However, the Consultancy for the Provision of Human Resource and Industrial Relations Services (with a duration of 5 months) will end prior to the completion of the Consultancy for the Provision of Communication and Change Management Services (with a duration of 8 months).

