



2017 PUBLIC STATEMENT

IN COMPLIANCE WITH SECTIONS 7, 8, AND 9 OF THE FREEDOM OF INFORMATION ACT, 1999

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act 1999 ("the FOIA"), the Ministry of Trade and Industry is required to publish and annually update the statement which lists the documents and information generally available to the public. The following information is published with the approval of the Honourable Minister of Trade and Industry.

The FOIA gives members of the public:

- A legal right for each person to access information held by the Ministry of Trade and Industry;
- A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
- A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
- A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

SECTION 7 STATEMENTS

Section 7(1)(a)(i)

Function and structure of the Ministry of Trade and Industry

Vision of the Ministry of Trade and Industry

A dynamic, client oriented organisation delivering integrated, quality services for business growth, trade and investment expansion and consumer empowerment.

Mission of the Ministry of Trade and Industry

To work as an innovative team, championing business growth, trade and investment for enhanced global competitiveness and promoting consumer interests for improved wellbeing.

Particulars of the Ministry of Trade and Industry

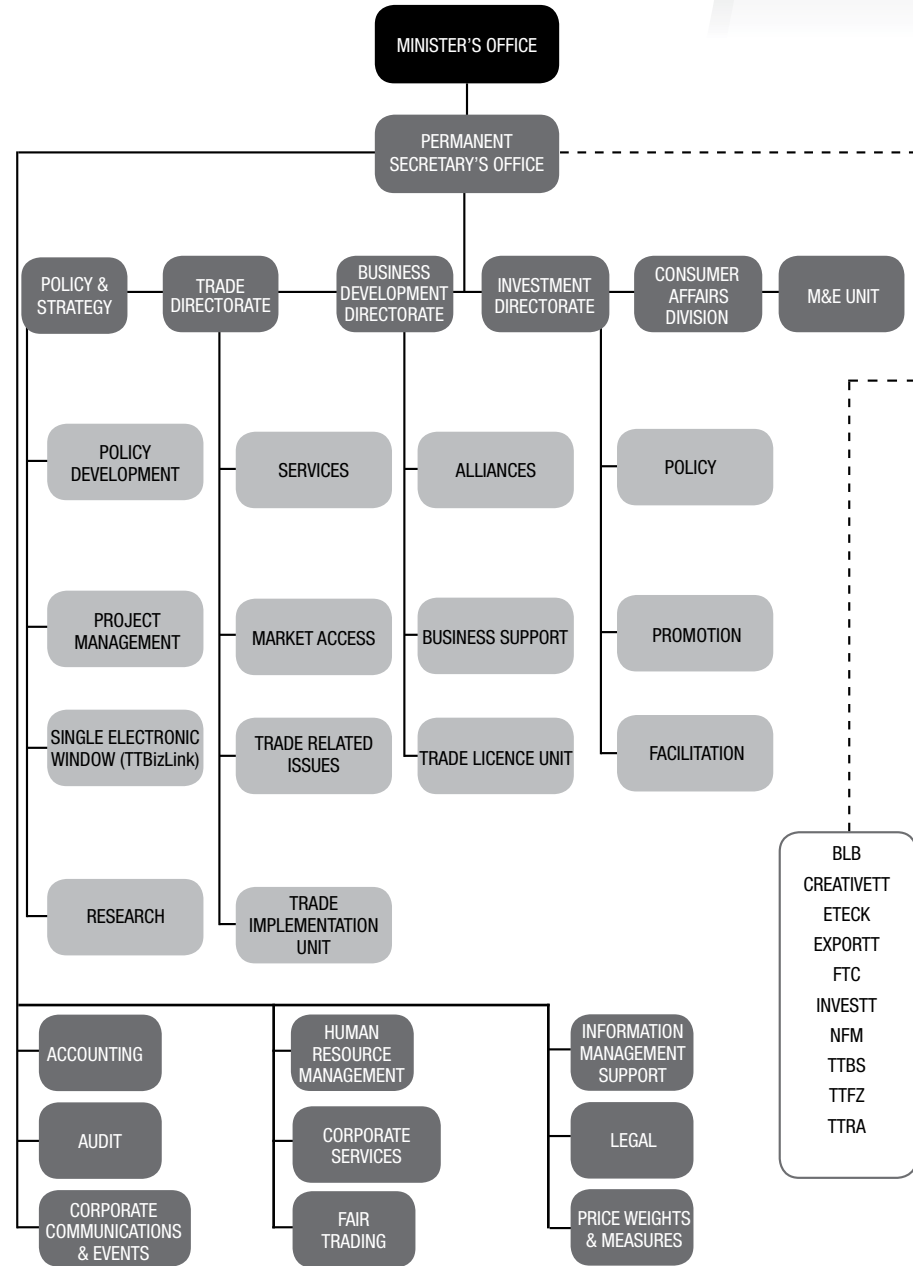
The Ministry of Trade and Industry is the official public sector agency responsible for leading and overseeing implementation of government policy for business development, trade, investment and consumer empowerment. Its current portfolio responsibilities listed in the Trinidad and Tobago Gazette of September 23, 2015, are as follows:

Incubating Local Industries

- | | |
|-------------------------------|-------------------------------------|
| Commerce | Industrial Parks |
| • <i>Anti-Dumping</i> | Metrology |
| • <i>Competition Policy</i> | Piarco Aero Park |
| Consumer Affairs | Product Information |
| • <i>Consumer Empowerment</i> | Product Quality Development |
| • <i>Consumer Protection</i> | Technology Park |
| • <i>Consumer Research</i> | Trade |
| e-Commerce | • <i>Trade Agreements</i> |
| Export Processing Zones | • <i>Trade Policy</i> |
| Industry | Venture Capital Incentive Programme |

The Ministry of Trade and Industry comprises the following organisational structure:

- Minister's Office
- Office of the Permanent Secretary
- Directorates
- Support Units
- State Agencies



SECTION 7 STATEMENTS

Section 7(1)(a)(i)

Functions of the Directorates, Divisions and Units of the Ministry of Trade and Industry

MINISTER'S OFFICE

The Minister of Trade and Industry has overall responsibility for defining the policy for trade, business development, investment and consumer empowerment.

OFFICE OF THE PERMANENT SECRETARY

The Office of the Permanent Secretary (OPS) is responsible for the executive management of the Ministry and its achievement of defined goals.

The OPS comprises the Permanent Secretary, Deputy Permanent Secretary and other support staff.

The Permanent Secretary is the most senior with overall responsibility for the activities of the Ministry. A second Permanent Secretary has been assigned.

The Deputy Permanent Secretary provides technical support to the OPS.



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SECTION 7 STATEMENTS

Section 7(1)(a)(i)

Functions of the Directorates, Divisions and Units of the Ministry of Trade and Industry (cont'd)

DIRECTORATES

Business Development Directorate

This Directorate plans and executes the business development portfolio of the Ministry in order to contribute to the country's macroeconomic business development performance measures.

Consumer Affairs Division

The Consumer Affairs Division (CAD) plans and executes the consumer guidance, protection and empowerment initiatives of the Ministry in order to contribute to a fair business environment.

The CAD comprises two units namely, the Consumer Protection and Services Unit and the Research Unit.

Investment Directorate

The role of the Investment Directorate is to formulate and implement the investment portfolio of the Ministry in order to contribute to the country's macroeconomic investment performance measures.

Policy and Strategy Directorate

This Policy and Strategy Directorate (PSD) provides strategic planning, policy development and coordination functions for the Ministry. Through project management services, the PSD also ensures the efficient mobilisation of resources and execution of strategic projects such as the Single Electronic Window (SEW).

Trade Directorate

The role of the Trade Directorate is to formulate and develop trade policy, briefs, agreements and strategies for the planning and execution of the Ministry's trade portfolio in order to contribute to the country's macroeconomic trade performance measures.

SUPPORT UNITS

Accounting Unit

This Unit oversees and coordinates all financial operations of the Ministry, and ensures that accurate financial information is reported in a timely manner.

Corporate Communications and Events Management Unit

This Unit provides information to key internal and external stakeholders on a timely basis, enhances the Ministry's corporate image and manages its relationship with key stakeholders.

Corporate Services Unit

This Unit provides office management, procurement and facilities management services.

Legal Unit

This Unit provides legal advice and support to the Ministry.

Fair Trading Unit

This Unit administers policy and enforces legislation that protects against certain unfair trade practices. These practices include the under-pricing of goods, subsidisation, or sudden increases in volume of goods exported to the particular country.

Human Resource Unit

This Unit manages the selection and development of the human capital of the Ministry.

Information Management and Support Unit

This Unit provides technical and network support services to the Ministry.

Internal Audit Unit

This Unit ensures conformity of the Ministry with financial rules and regulations, instructions, policies and contract plans.

Monitoring and Evaluation Unit

This Unit ensures evidence-based decision making across the Ministry and its Agencies

Trade Licence Unit

This Unit administers the import and export of goods in accordance with applicable Laws and Government policy.

STATE AGENCIES

The following Boards, Councils, Committees and other Bodies and State Companies fall under the responsibility of the Ministry:

Statutory Boards and other bodies

- Prices Council
- Trinidad and Tobago Bureau of Standards (TTBS)
- The Fair Trading Commission

Wholly-owned enterprises

- CreativeTT
- Evolving TecKnologies and Enterprise Development Company Limited (eTeck)
- Export-Import Bank of Trinidad and Tobago
(*Transferred to the Ministry of Finance by Gazette no. 108 dated October 11, 2017*)
- NAPA Hotel
- invesTT Ltd
- Trinidad and Tobago Free Zones Company Ltd

Majority-owned

- exporTT Ltd

Indirectly-owned enterprises

- Caribbean Leasing Company Limited (CLCL)
- National Flour Mills Limited (NFM)
- Premier Quality Services Limited (PQSL)

SECTION 7 STATEMENTS

Section 7(1)(a)(ii)

Categories of Documents maintained by the Ministry of Trade and Industry

- Files dealing with Accommodations
- Files dealing with Administration
- Files dealing with Circulars/Circular Memoranda
- Files dealing with Conferences/Committees/Meetings/Seminars
- Files dealing with Finance
- Files dealing with Industries
- Files dealing with Industrial Sites
- Files dealing with Treaties
- Files dealing with Travel/Visits
- Files dealing with Public Relations
- Files dealing with Publications
- Files dealing with Records Management
- Files dealing with Reports/Statistics (Monthly, Quarterly and Annually)
- Files dealing with Request for Information;
- Files dealing with Statutory Boards and Similar Bodies
- Files dealing with Technical Assistance
- Files dealing with State Enterprise



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SECTION 7 STATEMENTS

Section 7(1)(a)(ii)

Categories of Documents maintained by the Ministry of Trade and Industry (Cont'd)

- Files dealing with Complaints/Disputes
- Files dealing with Vehicle/Equipment/Stationery/Furniture
- Files dealing with Trade
- Files dealing with Tourism
- Files dealing with Training
- Files dealing with Anti-Dumping
- Personnel files which detail staff appointments, job applications, job specifications, promotions, transfers, resignations, deaths, retirement, leave, vacation
- Files dealing with the accounting and financial management function of the Ministry
- Files dealing with circulars, memoranda and notices

SECTION 7 STATEMENTS

Section 7(1)(a)(iii)

Material prepared for publication or inspection

- Consumer Affairs Division: Supermarket prices Booklet (monthly)
- Consumer Affairs Division: Poultry prices (monthly)
- Consumer Affairs Division: Hardware Prices (quarterly)
- Consumer Affairs Division: Handyman contract Form
- Consumer Affairs Division: The Adverse Trade Practice Order (2000)
- Import and Export Guide
- Import and Export Negative Lists
- Investment Policy Statement
- Keeping the Free Trade Fair – Brochure
- National Aid for Trade Strategy 2016 – 2019
- Ministry of Trade and Industry Strategic Plan 2016 – 2020
- Trinidad and Tobago's Bilateral Trade Agreements and Incentive Regime Booklet
- Trade Policy and Strategy for Trinidad and Tobago 2013 – 2017
- Scrap Metal Policy for Trinidad and Tobago
- Supermarket Prices of Food Items in Trinidad & Tobago
- Revised Policy and Procedures to Regulate the Fully Assembled Right-Hand Drive Foreign Used Car Industry in Trinidad and Tobago (2015 – 2018)

The public may inspect and/or obtain copies of material between the hours of 9:30 a.m. and 3:45 p.m. on normal working days at the Ministry's Library situated at:

The Library

Level 15 Nicholas Tower

63-65 Independence Square, Port of Spain.

Tel: 624-2039

E-mail: library@tradeind.gov.tt

Other information that can be accessed on the official website of the Ministry of Trade and Industry, www.tradeind.gov.tt. include:

- Declaration for Licence to Import Used RHD Vehicle
- Export Negative List, L N. Nos. 123 of 1998, 16 of 2012, 291 of 2014 and 130 of 2015
- Compendium of Incentives 2015
- Common Item Descriptions – Import Licences
- Import Negative List HS codes
- Media Releases
- Required Supporting Documents – Export Licences
- Required Supporting Documents – Import Licences
- Sample Letter of Authorization for Collection
- Speeches
- Scrap Metal Transaction Details
- The Revised Treaty of Chaguaramas 1973

Codes

- Animal Production and Health Division Codes
- List of HS Codes requiring Other Governmental Authority Endorsements
- Trinidad and Tobago HS Tariff 2007

Forms

- Companies Registry Online Forms - Form 22
- Companies Registry Online Forms - Form 32
- TTBizLink e-Goods declaration Declarant Guide 2015
- Application Form for Section 45D 1A (Application for exemption from Income Tax under Section 45D (1) (A) of the Income Tax Act Chap 75:01 which provides for tax exemption until December 31, 2017 for the letting of newly-constructed commercial buildings or multi-storey car parks)
- Application Form for Section 45D 1B (Application for exemption from Income Tax under Section 45D (1) (B) of the Income Tax Act Chap 75:01 which provides for tax exemption until December 31, 2017 for the initial sale of newly-constructed commercial buildings or multi-storey car parks Instructions - Application for tax concessions in respect of newly constructed commercial buildings or multi-storey car parks)
- Freedom of Information Act (FOIA) Form

Legislation

- The Animals (Diseases and Importation) Act, Chap. 67:02
- The Antibiotics Act, Chap. 30:02
- The Anti-Dumping and Countervailing Duties Act, Chap. 78:05
- The Bills of Lading Act, Chap. 50:03
- The CARICOM Cuba Trade and Economic Cooperation Act, Chap. 81:12
- The CARICOM Costa Rica Free Trade Act, Chap. 81:10
- The CARICOM Dominican Republic Free Trade Act, Chap. 81:06
- The Companies Act, Chap. 81:01
- The Computer Misuse Act, Chap. 11:17
- The Copyright Act, Chap. 82:80
- The Corporation Tax Act, Chap. 75:02
- The Consumer Protection and Safety Act, Chap. 82:34
- The Customs Act, Chap. 78:01
- The Customs Amendment Act, No. 6 of 2013
- The Customs Brokers and Customs Clerks Act, Chap. 78:03
- The Customs Regulations (Subsidiary Legislation), Chap. 78:01
- The Economic Partnership Agreement Act, No.9 of 2013
- The Electronic Transactions Act, No. 6 of 2011
- The Data Protection Act, No.13 of 2011
- The Exchequer and Audit Act, Chap. 69:01
- The Exportation of Food Act, Chap. 63:53
- The Fertilisers and Feeding Stuffs Act, Chap. 63:55
- The Food and Drugs Act, Chap. 30:01
- The Fiscal Incentives Act, Chap. 85:01
- The Immigration Act, Chap. 18:01
- The Foreign Investment Act, Chap. 70:07
- The Income Tax (In Aid of Industry) Act, Chap. 85:04
- The Interceptions Act, No. 11 of 2010
- The Metrology Act, No. 18 of 2004
- The Plant (Export Prohibition) Act, Chap. 63:54
- The Pesticides and Toxic Chemicals Act, Chap. 30:03
- The Plant Protection Act, Chap. 63:56
- The Registration of Business Names Act, Chap. 82:85
- The Standards Act, Chap. 82:03
- The Tourism Development Act, Chap. 87:22
- The Trinidad and Tobago Panama Partial Scope Trade Agreement Act, No. 5 of 2015
- The Trade Descriptions Act, Chap. 82:04



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SECTION 7 STATEMENTS

Section 7(1)(a)(iii)

Material prepared for publication or inspection(Cont'd)

- The Trade Ordinance, No. 19 of 1958
- The Value Added Tax Act, Chap. 75:06

Legal Notices

- Legal Notice No. 262 of 2014 – Initiation into the alleged dumping of aluminium extrusions from the People's Republic of China
- Legal Notice No. 43 of 2016 Erratum
- Legal Notice No. 22 of 2016 – Direction to Comptroller of Customs and Excise – Provisional DutyLegal Notice No. 25 of 1996 - Anti-Dumping and Countervailing Duties (Subsidies) Regulations
- Legal Notice No. 10 of 2016 – Preliminary Determination in respect of alleged dumping of aluminium extrusions from the People's Republic of China
- Legal Notice No. 29 of 2016 – Final Determination - Dumping of Imports – China
- Legal Notice No. 30 of 2016 – Order imposing Anti-dumping Duties

Section 7(1)(a)(iv)

Literature available by subscription

- The Ministry of Trade and Industry offers no literature by way of subscription services.

Section 7(1)(a)(v)

Procedure to be followed when a request for access to a document is made to the Ministry of Trade and Industry

Applications to the Ministry of Trade and Industry must be made in writing. *The Request for Access to Official Documents* form can be accessed from the Ministry's website www.tradeind.gov.tt or downloaded from the website www.foia.gov.tt. The application should include:

- Name of the Applicant
- Contact information for the Applicant
- The information requested and the format in which the information is to be provided
- Date of request
- Signature of Applicant
- Details that will allow for ready identification and location of the records that are being requested.

The application should be addressed to the Designated Officer of the Ministry of Trade and Industry (see Section 7(1)(a)(vi)). If insufficient information is provided, clarification will be sought from the Applicant. An applicant who is unsure how to write a request or of what details to include, should inquire from the Designated Officer.

A request under the FOIA may not be processed to the extent that it seeks information that is readily available in the public domain, either from the Ministry of Trade and Industry or another public authority, or if the said information is exempted.

The Ministry of Trade and Industry is required to furnish copies of documents only when they are in its possession.

The Ministry of Trade and Industry is required to furnish only one copy of a document. If it cannot make a legible copy of the document to be released, it will not attempt to reconstruct it, instead the best copy possible will be furnished.

The Ministry of Trade and Industry will determine whether to grant a request for access to information as soon as practicable but not later than 30 days of the date of receipt, as required by the FOIA. Every effort will be made to comply with the time frames set out in the FOIA, but where it appears that processing a request may take longer than the statutory limit, the Ministry of Trade and Industry will acknowledge the request and advise the applicant of its status. If the Ministry fails to meet the deadlines set out in the FOIA, the applicant has the right to proceed as if the request has been denied.

Section 17(1) stipulates that no fee shall be charged by a public authority for the making of a request for access to an official document. However, where access to an official document is to be given in the form of printed copies, or copies in some other form, such as tape, disk, film or other material, the applicant will be required to pay the prescribed fee incurred for duplication of the said material.

Section 7(1)(a)(vi)

Procedure to be followed when a request for access to a document is made to the Ministry of Trade and Industry

Officers in the Ministry responsible for:

- (a) initial receipt of, and action upon notices under section 10,
- (b) requests for access to documents under section 13, and
- (c) applications under section 36.

Designated Officer for the Ministry:

Ms. Janice Parris
Monitoring and Evaluation Coordinator
Policy and Strategy Directorate,
Level 14, Nicholas Tower,
63-65 Independence Square,
Port of Spain.
Tel: 623 2931-4 Ext 2421
Email: parrisj@gov.tt

Alternate Designated Officer:

Mr. Dustin K. Serrette
Legal Officer II
Legal Unit, Level 12,
Nicholas Tower,
63-65 Independence Square,
Port of Spain.
Tel: 623 2931-4 Ext 2237
Email: SerretteDu@gov.tt

Section 7(1)(a)(vii)

Advisory Boards, Councils, Committees and other Bodies (Where meetings or minutes are open to the public)

- There are no bodies which fall within the meaning of this Section at this time.

Section 7(1)(a)(viii)

Library/Reading Room Facilities

Information can be accessed at the Ministry's Library.

The Library

Nicholas Tower, Level 15
63-65 Independence Square, Port of Spain.
Tel: 624-2039
E-mail: library@tradeind.gov.tt

The library facility at the Ministry is open to the general public on normal working days between the hours of 8:30 a.m. to 3:30 p.m. and has a maximum seating accommodation for the general public of eight (8) persons unless stated otherwise by the Librarian. It is highly recommended that requests to use the library facility are made in advance either by telephone at 624-2039 or by email to library@tradeind.gov.tt



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SECTION 8 STATEMENTS

Section 8(1)

Documents that are provided for the use or guidance of the Ministry of Trade and Industry

Section 8(1)(a)(i)

Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law:

- The Anti-Dumping and Countervailing Duties Act, Chap. 78.05
- The Anti-Dumping and Countervailing Duties (Subsidies) Regulations 1996
- The Betting Levy Board Act, Chap. 21.53
- The CARICOM Enterprises Act, Chap. 81.04
- The Caribbean Community (CARICOM) Regional Organisation for Standards and Quality Act, Chap. 82.05
- The CARICOM Cuba Trade and Economic Co-operation Act, Chap. 81.12
- The CARICOM Costa Rica Free Trade Act, Chap. 81.10
- The CARICOM Dominican Republic Free Trade Act, Chap. 81.06
- The Consumer Protection and Safety Act, Chap. 82.34
- The Caribbean Community Act, Chap. 81.11
- The Economic Partnership Agreement Act, No.9 of 2013
- The Foreign Investment Act, Chap. 70.07
- The Fair Trading Act, Chap. 81:13
- The Fiscal Incentives Act, Chap. 85:01
- The Freedom of Information Act No.26 of 1999
- The Income Tax (In Aid of Industry) Act, Chap.85.04
- The Hire Purchase Act, Chapter 82.33
- The Import and Export Control Regulations of 1941
- The Metrology Act, No. 18 of 2004
- The Sale of Goods Act, Chapter 82.30
- The Standards Act, Chap. 82.03
- The Trade Ordinance, No. 19 of 1958
- The Trade Descriptions Act, Chap. 82.04
- The Trinidad and Tobago Panama Partial Scope Trade Agreement Act, No. 5 of 2015
- The Trinidad and Tobago Free Zones Act, Chap. 81.07
- The Trinidad and Tobago Racing Authority Act, Chap. 21.50
- The Venture Capital Act, Chap.81.08

Section 8(1)(a)(ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents:

- The Health and Safety Policy 2016
- Departmental Manuals, Policies and Procedures
- The Strategic Plan of the Ministry of Industry 2016-2020
- Be Educated, Be Empowered: Everything You Need to Know About Your Rights and Responsibilities as a Consumer (Consumer Affairs Division)
- The Ministry of Trade and Industry: What we Offer (Consumer Affairs Division)
- The Trade Policy and Strategy for Trinidad and Tobago 2013 – 2017
- The Revised Policy and Procedures to Regulate the Fully Assembled Right-Hand Drive Foreign Used Car Industry in Trinidad and Tobago 2015 -2018
- The Investment Policy Statement
- The Import Negative List and Export Negative List
- The Trade Licensing Unit - Sample Letter of Authorization for Collection

Section 8(1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes:

- At this time, Ministry of Trade And Industry has no such documents.

SECTION 9 STATEMENTS

Statement of Possession of certain documents to be published

Section 9(1)(a)

A report, or a statement containing the advice or recommendations of a body or entity established within the Ministry of Trade and Industry:

- At this time, the Ministry of Trade and Industry has no such reports or statements.

Section 9(1)(b)

A report, or a statement containing the advice or recommendations of a body or entity established outside of the Ministry of Trade and Industry by or under a written law; or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to the Ministry of Trade and Industry or to the responsible Minister:

- At this time, the Ministry of Trade and Industry has no such reports or statements.

Section 9(1)(c)

A report, or a statement containing the advice or recommendations of an inter-departmental Committee whose membership includes an officer of the Ministry of Trade and Industry:

- At this time, the Ministry of Trade and Industry has no such reports or statements.

Section 9(1)(d)

A report, or a statement containing the advice or recommendations of a committee established within the Ministry of Trade and Industry to submit a report, provide advice or make recommendations to the responsible Minister or to another officer of the Ministry of Trade and Industry who is not a member of the committee:

- At this time, the Ministry of Trade and Industry has no such reports or statements.

Section 9(1)(e)

A report (including a report concerning the results of studies, surveys or tests) prepared for the Ministry of Trade and Industry by a scientific or technical expert, whether employed within the Ministry of Trade and Industry or not, including a report expressing the opinion of such an expert on scientific or technical matters:

- At this time, the Ministry of Trade and Industry has no such reports.

Section 9(1)(f)

A report prepared for the Ministry of Trade and Industry by a consultant who was paid for preparing the report:

- Reports submitted by Ms. Lillymae Walder with respect to the consultancy for the provision of Procurement and Contract Management Services during the period November 7, 2016 to September 6, 2017



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SECTION 9 STATEMENTS

Statement of Possession of certain documents to be published Section 9(1)(f)(Cont'd)

- Reports submitted by Ms. Cynthia Hayes with respect to the consultancy services to perform the functions of Programme Manager for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period May 23, 2016 to September 30, 2017
- Reports submitted by Ms. Arveon Williams with respect to the consultancy services to perform the functions of Procurement and Contract Management Specialist for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period September 1, 2016 to August 31, 2017
- Reports submitted by Ms. Saara Kahrin-Alsaran with respect to the consultancy services to perform the functions of Financial Specialist for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period August 2, 2017 to September 30, 2017
- Reports submitted by Mrs. Gaynelle Abraham-Brathwaite with respect to the consultancy services to perform the functions of Programme Manager for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period July 10, 2017 to September 30, 2017
- Reports submitted by Mr. Ravi Seereeram with respect to the consultancy services to perform the functions of Financial Specialist for the Strengthening of the Single Electronic Window for Trade and Business Facilitation to the Ministry of Trade and Industry during the period May 23, 2016 to May 22, 2017.
- Reports submitted by Mr. Aurelio Garcia Navarrete with respect to the consultancy services to provide Technical and Project Management Support in International Trade to the Ministry of Trade and Industry during the period February 6, 2017 to September 30, 2017
- Reports submitted by Mr. Ian Michael Hogg with respect to the consultancy services to provide Trade Logistics Advisory Services to the Ministry of Trade and Industry during the period June 19, 2017 to September 30, 2017
- Reports submitted by Mr. Stephen Rodriguez with respect to the consultancy services for the Strengthening of the Single Electronic Window for Trade and Business Facilitation Programme to the Ministry of Trade and Industry during the period February 6, 2017 to September 5, 2017
- Reports submitted by Mr. Christian Marquez with respect to the consultancy services for the Strengthening of the Single Electronic Window for Trade and Business Facilitation Programme to the Ministry of Trade and Industry during the period February 6, 2017 to September 5, 2017
- Reports submitted by Mr. Michael Squirrell with respect to the consultancy services to provide Advisory Services to implement a Cloud Based Solution for the Single Electronic Window to the Ministry of Trade and Industry during the period July 17, 2017 to September 16, 2017

SECTION 9(1)(g)

A report prepared within the Ministry of Trade and Industry and containing the results of studies, surveys or tests carried out for the purpose of assessing or making recommendations on, the feasibility of a new or proposed Government policy, programme or project:

- At this time, the Ministry of Trade and Industry has no such reports.

SECTION 9(1)(h)

A report on the performance or efficiency of the Ministry of Trade and Industry, or of an office, division or branch of the Ministry of Trade and Industry, whether the report is of a general nature or concerns a particular policy, programme or project administered by the public authority:

- The Annual Administrative Report of the Ministry of Trade and Industry 2014 – 2015.

Section 9(1)(i)

A report containing final plans or proposals for the re-organisation of the functions of the Ministry of Trade and Industry, the establishment of a new policy, programme or project to be administered by the Ministry of Trade and Industry, or the alteration of an existing policy, programme or project administered by the Ministry of Trade and Industry whether or not the plans or proposals are subject to approval by an officer of the Ministry of Trade and Industry, another public authority, the responsible Minister for the Ministry of Trade and Industry or Cabinet:

- At this time, the Ministry of Trade and Industry has no such reports.

Section 9(1)(j)

A statement prepared by the Ministry of Trade and Industry containing policy directions for the drafting of legislation:

- At this time, the Ministry of Trade and Industry has no such reports.

Section 9(1)(k)

A report of a test carried out within the Ministry of Trade and Industry on a product for the purpose of purchasing equipment:

- At this time, the Ministry of Trade and Industry has no such reports.

Section 9(1)(l)

An environmental impact statement prepared within the Ministry of Trade and Industry:

- At this time, the Ministry of Trade and Industry has no such statement.

Section 9(1)(m)

A valuation report prepared for the Ministry of Trade and Industry by a valuator, whether or not the valuator is an officer of the Ministry of Trade and Industry:

- At this time, the Ministry of Trade and Industry has no such reports.



REPUBLIC OF TRINIDAD AND TOBAGO
MINISTRY OF TRADE
AND INDUSTRY

Ministry of Trade and Industry
Levels 9, 11-17 & 19, Nicholas Tower,
63 – 65 Independence Square, Port of Spain
Republic of Trinidad and Tobago

